

Minutes

February 9, 2020

Welcome - Debbie Clary, Chair called the meeting to order at 1PM.

In attendance: Debbie Clary, Betsy Harnage, Dr. Shelly Bullard, Jayson Philbeck, Mary Stockham, Wendy Clary, Angela Brooks, Dr. Becky Sain, Dr. Tanya Watson, Dr. Tom Ziegler, Phyllis Nowlen and Bobby Dearmin – Parent Liaisons were in attendance.

Conflict of Interest Statement In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.

Adoption of Agenda with amendment to review the Administration Reports in order of grade level; Motion made by Dr. Becky Sain and 2nd by Betsy Harnage All Approved.

Approval of Minutes *Pauline Cahill made a motion to approve the minutes of the January Meeting, Wes Westmoreland seconded the motion and the minutes were approved by the board.*

Public Comments Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one registered to speak**.

Dean of Elementary Education Report Wendy Clary presented the report as provided.

Action Items:

• None

Facility

- The steel building has been delivered to the site. The erector will be on the job site on Monday, 2/10/20
- Masons are complete with the structural block. Veneer (white block similar to the existing exterior) will go on after the metal building is complete
- David is meeting w/ flooring contractors to get a pricing/option packet together.
- 1t Concrete contractor is scheduled to install retaining walls and back±lll as soon as weather allows.
- Dismissal arrival times are not being observed by some parents as requested during the construction phase of the K-2 campus. There have been several One Calls and parent emails

along with teachers putting the information in classroom/grade level newsletters. We are kindly asking parents of 2nd graders to not arrive before 2:45pm. Doing so only blocks the entrance lane and backs traffic out to the road, making it unsafe for others. Construction equipment is being driven back and forth across the lane as well. We ask that Kindergarten and First Grade pick up time be no earlier than 3:10.

• Dr. Bullard and myself have met with furniture reps to discuss new addition furniture and media layout. We are meeting again on February

K-2 Curriculum and Instruction:

- Running Records
 - o K-2 teachers completed the MOY Running Records Assessment. o The next Running Records report will be March 20th.
- iReady
 - o MOY iReady Diagnostic Assessment has been completed.
 - o Current data and comparative data.
- Interim Associate Dean-Beverly Browning
 - o BS/MA Elementary Education
 - o MA School Administration
 - o Taught kindergarten for 14 years
 - o Middle School AP for 18 years
 - o Beverly is married to Charles and has one son, Chad. She has two wonderful grandchildren: Jordan (8) and Ana (5). Both attend Pinnacle Classical Academy. She is *always willing to assist teachers to grovv and enhance their teaching. which includes enhancing my own learning!*...
- PLCs
 - o Teachers have analyzed and compiled student data to determine student growth and needs. Teachers have plans for differentiation within the classroom to try to meet the needs of students.
 - o Mrs. Blanton has delivered professional development to grade level teams. The main focus was to make teachers aware of the EC process.

Upcoming Activities

- PEAK Meeting @ K-2 2/10
- Second Grade (on-site) field trip-"Science Fun for Everyone"
- ldenti-Kid 2/14/20
- e First Grade (on-site) field trip-Diamond Del's
- Progress Reports 2/19/20
- Boosterthon-2/20/20
- Open House 2/20/20, 5:30-7:00
- EC Interventions Training 2/21, 8:30am
- Parent/Teacher Conferences 2/24/20

Intermediate School Report Dr. Tanya Watson presented the report as provided.

Action Items:

- <u>Summer Program Plan</u>
 - •Board approved plan must be submitted to DPI by April 1, 2020. *Motion made by Betsy Harnage and 2nd by Jayson Philbeck. All Approved.*

Curriculum and Academics

- Testing/Data
 - o iReady Diagnostic (Mid year) testing took place Feb. 9-25.
 - o Dr. Watson is meeting with grade level teams to analyze current data:
 - iReady percentage on grade level and growth
 - Reorganization of LLI groups for reading interventions
 - Areas of concern for grade levels
 - o NC Check-Ins for grades 3 8 will take place next week (Reading, Math, Science for 5th only)
- EOG Night for 3rd grade parents was held on February 4, 2020. Over 75% of the parents were in attendance.

Professional Development

- Middle school teachers are meeting as a PLC@ 7:00am every 1st and 3rd Wednesday. This will help provide a smooth transition for new faculty as well as give time to review data and pinpoint students they are excelling or who may need extra assistance in specific classes.
- Elementary school teachers are meeting every Wednesday during their common planning time to examine classroom data and make instructional decisions for planning.
- Ms. Blanton is scheduling a referral process meeting with teachers to bring everyone up to date on the procedures for EC referrals. She will be leading a professional development workshop on Feb. 21st to go into more detail on interventions for students. This training will be divided into different grade levels.
- Workday Schedule for Feb. 21st:
 - o 8:00-10:00- Ziegler (Sayers)
 - o 10:30-12:00- K-5 Blanton (Research Based Interventions and Progress Monitoring)
 - o 1:30-2:30 6-12 Blanton (Research Based Interventions and Progress Monitoring)

Fundraiser

- Boosterthon kicks off on Tuesday, February 11 with an elementary Pep Rally in the gym at 10:45 am and with middle school during lunch.
- Pledges and payments are made online. Cash and checks will be accepted as well.
- Teachers register at funrun.com
- On February 20, the Fun Run for grades 3 5 will take place in the gym at 12:15 pm and the Color Run for grades 6 8 will take place on the soccer field at 2:00pm.

.Extracurricular

• 3rd grade students will be attending an opera at The Millennia! Playhouse at Gardner-Webb University.

Upcoming Events

- Feb. 11th- Boosterthon Pep Rally
- Feb. 20th- Boosterthon Fun Run/Color Run

High School Report Angela Brooks presented the report as provided.

Action Items:

• Approval of the recommended budget adjustment based on current income and expenditures.

Finance

• The cash position is strong and after the recommended budget adjustment is approved we will be showing an anticipated surplus of \$797,000 for the 2019-2020 school year.

Curriculum and Academics

- Testing/Data
 - High School Teachers are working in conjunction with myself on test scores. We have gathered data on classroom performance over the last two quarters and teachers are making predictions for EOCs and AP exams. We have met individually to review data and discuss ways to see growth and improved proficiency for these students. We have compared the individual teacher projections with EVAAS and the teachers projections are very similar. Each teacher has an individual plan that we are putting into place to get the desired results. We are most concerned with the lOth grade and are working diligently to make sure we have good results by the end of the year.
 - o Juniors will be taking the ACT on Feb. 25th. We will implement some test practice before this exam.
- High School
 - So far to date, the Senior Class of 2020 has \$2,534,000.00 in scholarship awards. This is an increase of \$728,000 from last month. We have had three acceptances to date from UNC and many acceptances to various universities. We are very excited about these accomplishments and hope both our acceptances and scholarship numbers continue to grow.
 - Graduation plans are going well. We are tackling one or two items a week to make sure everything is ready for the big day. Graduation letters have gone home to give parents details on both the PCA and CCC graduation. I need board members measurements and would like to get these by the board meeting today so that robes can be ordered for the board. (Measurements needed include height, weight, and chest size.)
 - Seniors will participate in a mandatory CPR training on Feb. 18th. The American Red Cross will be leading this training and Mr. Metcalfe will be the staff member present. Mr. Metcalfe will then attend a two day training in Charlotte to gain certification to teach this course for future grade levels. CPR training is a graduation requirement for NC high school students. Students will begin completing this as part of their health and physical education requirement in 9th grade.
 - o We have been working as a team on block scheduling and courses for next year.

We are making good progress on this and Audrey should be building the schedule in the next couple of weeks so that registration can begin in March.

- o Dr. Bullard and Mrs. Brooks met with the seniors during lunch to discuss some senior privileges ideas with them. The following items were discussed and approved.
 - Prom King & Queen only Seniors
 - Wear college *j* Military attire (from where you will be attending/been accepted) on Fridays- Please be sure Dr. Martin has your acceptance letter.
 - Senior Parade in cap and gowns through elementary & K-2 campus- date to be determined
 - Pep Rally for HS only during baseball season date to be announced
 - Seniors helping with K-2 Field Day- May 1, 2020
 - Senior Field Day Date to be announced
 - Food Truck/Special Food Friday- Will begin the first week in February (2/7/20)

Community Relations

• National Junior Honors Society is organizing and hosting a care package event during the month of February to deliver to elderly citizens across Cleveland County. Items will be collected through Valentine's Day and then delivered to rest homes in the area.

Professional Development

- The High School teachers are meeting as a PLC group after school. This will help provide a smooth transition for new faculty as well as give time to review data and pinpoint students they are excelling or who may need extra assistance in specific classes. The high school teachers were inspired by the discussion led by Mr. Ziegler on Jan. 21s on the Dorothy Sayers essay and are looking for ways to implement these thoughts and ideas into the school culture.
- Ms. Blanton is scheduling a referral process meeting with teachers to bring everyone up to date on the procedures for EC referrals. She will be leading a professional development workshop on Feb. 21st to go into more detail on interventions for students. This training will be divided into different grade levels.
- Workday Schedule for Feb. 21st:
 - o 8:00-10:00-Ziegler (Sayers)
 - 10:30-12:00- K-5 Blanton (Research Based Interventions and Progress Monitoring)
 - o 1:30-2:30 6-12 Blanton (Research Based Interventions and Progress Monitoring)

Extracurricular

- Homecoming/Spirit week was Jan. 6-10. This was Pinnacle's first Homecoming event and the turnout and excitement were amazing! In planning for next year we would like to move the Homecoming game to December and have it in conjunction with either the bonfire or the Winter Ball.
- Senior Night for Winter Sports will be on Feb. 7th. Lindzey Chester is planning this event. Seniors and their parents will be recognized this evening before the game. This event will

recognize seniors in the following winter sports: boys and girls basketball, cheer, and swim.

- We have one student that was selected as a candidate for the United States Presidential Scholars Program. This program was established in 1964 under Lyndon Johnson as recognizes the accomplishments of some of the nations most distinguished graduating seniors. The student will continue through the selection process and Dr. Martin will guide the student on what needs to be completed so that we hopefully can have a recipient of this award.
- Mrs. Jacobs was awarded the Lego League Outstanding Coach Award at the North Carolina State Championship. We are very proud of Mrs. Jacobs and the work she does with all the robotics teams.
- The Pi Rho Eagles FTC robotic team ranked 2nd in their competition Asheville on Feb. 1st. They will be competing again in Charlotte on Feb. 8, 2020. We are very excited about their accomplishment and are hopeful for a strong finish Saturday.
- The Senior class voted to host a banquet to honor heroes in the community for their community service senior project. They will be fundraising to pay for the event and want to recognize first responders and members of the military at the banquet. Two students are taking the lead on organizing and have met with Dr. Bullard several times to work on details of the event.
- Dr. Martin nominated several of our students to for Clemson's C-Cats program. Clemson describes the program as follows: "Clemson's Challenge for Academically Talented Students (C-CATS) recruits top students from SC, NC and GA to participate in high-powered weekend retreats. Through team-building and academic sessions, students gain leadership skills, make lasting friendships, and improve their ability to think clearly and perform under pressure, all while having the time of their lives!"
 - We have three students participating. One student will participate from Feb.28-March 1 and the other two students will participate from March 6-8th.

Upcoming Events

- Feb. 7th Senior Night for Winter Sports
- Feb.8th- Robotics Competition in Charlotte
- Feb. lOth- PEAK meeting
- Feb. 11th-Boosterthon Pep Rally
- Feb. 13th-Johnson and Wales Field Trip for Seniors
- Feb. 18th- CPR training for seniors
- Feb. 19th-Progress Reports
- Feb. 20th-Boosterthon Fun Run
- Feb. 20th- Open House for potential families
- Feb. 21st-Teacher Workday
- Feb. 24th-Parent/Teacher Conferences
- Feb. 25th-ACT (11th grade)
- Feb. 28th-High School Bonfire
- Feb. 29th-Robotics Pancake Fundraiser
- March 6th Dodgeball Fundraiser for Honoring Heroes Banquet

Mrs. Brooks also presented the budget report which shows a revenue increase of over \$700,000, noting the previous headmaster was not including in the budget the \$1,000 per student allocated.

Budget Adjustment Feb. 2020

Revenues	Budget	Adjustment	Difference
10 State Revenue	\$5,766,833.29	\$6,171,337.00	\$404,503.71
9000 Other State Revenue	\$0.00	\$120,559.00	\$120,559.00
100 FederaiRevenue	\$162,000.00	\$156,682.00	-\$5,318.00
8000-100 Student Activities/Athletics	\$12,500.00	\$15,000.00	\$2,500.00

Total Revenue Adjustment

\$519,744.71

Expenses

 5000 State Unemployment	\$45,000.00	\$25,000.00	-\$20,000.00
5600 Security Services	\$1,500.00	\$15,000.00	\$13,500.00
3900 Security Services	\$55,000.00	\$58,000.00	\$3,000.00
2500 Financial Services	\$0.00	\$4,995.00	\$4,995.00
3000 Tech Equipment	\$100,000.00	\$130,000.00	\$30,000.00
 8000-100 Athletics	\$14,500.00	\$40,000.00	\$25,500.00

Total Expense Adjustment

\$56,995.00

Net Budget Adjustment Increase

\$462,749.71

Final Enrollment Report Dr. Ziegler presented the report as provided.

Local Public Charter School Demographics A Report to the Board of Directors of Pinnacle Classical Academy February 8, 2020

Pinnacle Classical Academy

Final Month Enrollment

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
к	47	64	66	91	109	118
1	43	49	66	73	94	111
2	42	47	68	71	89	99
3	47	45	46	71	90	96
4	43	44	46	52	75	94
5	45	43	49	50	51	92
6	44	43	43	52	53	58
7	0	36	47	51	53	54
8	0	0	39	43	51	55
9	0	0	0	32	41	47
10	0	0	0	0	30	39
11	0	0	0	0	0	29
12	. 0	0	0	0	0	0
otal	311	371	470	586	736	892

Overview

Final Month Enrollment Comparisons

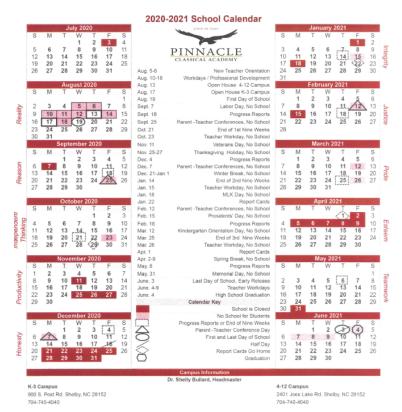
Class of 2019

	Grade 7 vs. Grade 12	Grade 9 vs. Grade 12
Thomas Jefferson Classical Academy	100 to 70 (-30.0%)	89 to 70 (-21.3%)
Piedmont Community Charter School	104 to 67 (-35.6%)	92 to 67 (-27.2%)
Lincoln Charter School	152 to 154 (+1.3%)	174 to 154 (-11.5%)

Head Master Report Dr. Shelly Bullard presented the report as provided.

Action Items:

• Adoption of School Calendar for 2020-2021- *Motion made by Betsy Harnage and 2nd by Jayson Philbeck. All Approved.*



Curriculum and Academics:

- **a** Each Dean has disaggregated Running Record, iReady and EVAAS data for their grade-level spans. They have devised a plan to discuss the data and student growth with teachers in their area. Our goal is to make teachers aware and lead them to in-depth discussions about student performance and to make appropriate modifications to our pacing, instruction, and assessment.
- We are preparing for the second round ofNC Check-Ins (next week) for the school year in grades 3-8. We have historically seen strong conelations between this assessment and the relationship to the EOG tests. Once results are analyzed, we will implement any needed changes to maximize academic growth.
- From Dr. Cahill: Our Robotics Team The Pi Rho Eagles FTC did awesome on the weekend in Asheville, They played six matches undefeated then went into the semi-finals and we're also undefeated. In the playoffs games, they won the first one lost the second one by one point 69/70 and in the final match they had a crash in the last two seconds of the match and ended up coming in second place instead of first. The referees announced that it was the most exciting game they have ever seen. Although they were disappointed by not taking it all, they were absolutely awesome. Pinnacle Classical Academy is officially on the map of great robotics teams in N01ih Carolina!

- Mrs. Jacobs is renewing our partnership with Amazon Future Engineer (AFE) program. This will be our 2nd year with the program that established a strong foundation for teachers to lead computer science and coding courses.
- FEE will again conduct sessions with our high school students. They will run a newly developed program called, "Cooperation and Coercion," which is based on their forthcoming book of the same title. We look forward to having them address our high school students and faculty in the gym from 12:30 to approximately 2:45. Prior to that, they will host a special session with seniors over lunch in the high school library from 11:40 to 12:20, speaking about topics like college course selection, reading recommendations, negotiating financial aid packages, and other topics they would like to address.
- 3rd Grade was awarded a \$2500 GO Grant from NC Outdoor Heritage Council. This will fund a field trip to Daniel Stowe Botanical Gardens where the students will participate in a program about pond ecology and make terrariums.

Professional Development:

- February 21 Workday
 - o All teachers will attend a Research-Based Interventions and Progress Monitoring training offered by Ms. Blanton, EC Director.
 - o Mr. Ziegler will lead remaining grade-level teams through Dorothy Sayers classical education, and the "Lost Tools of Learning."

Legal/ DPI:

- We are up to date on submissions for the Performance Framework.
- EC is submitting IDEA Fiscal Desk Review corrections.

Community Relations:

• I represented Pinnacle at Leadership Cleveland's Education Day on Wednesday, February 5th. It was a great panel discussion about general leadership as well as educational leadership.

Testing:

• Update from Dr. Watson

Exceptional Children:

• Update from Dr. Watson

Attendance:

• For the month of January attendance has averaged at 94%.

Human Resources:

- New hires:
 - o Kenya Ratliff- teacher assistant (LLI) to replace J. Taylor (resignation)
- K-2 Interim Dean

o Mrs. Beverly Browning

Finance:

• Update from Mrs. Brooks

Athletics:

- Please see attached Athletic Director Report.
- We will be starting a Running Club for middle and high school students. We have a red badge parent (spouse of a faculty member) who has volunteered to lead the club. We have a rather large interest in this club and am excited to be able to offer the opportunity.

Enrollment Report

- Enrollment Kick-Off
 - o As of February 6th, we have 163 applications for the 2020-21 school year. (see chart below)
 - We are exactly where we were last year at this time- however, have more kindergarten applications than we did at this time last year.
 - o Marketing:
 - Digital billboard is up and running
 - Shelby Star 10 ads will run front page (Sunday and Wednesday) beginning January 26 and running through February 25
 - Shelby Shopper February 3rd and 10th
 - What's Up Shopper February 17-21
 - Information packets are being sent to pre-schools
 - We are posting on Facebook and Instagram with links to the application page
 - A few senior students working on interview video to post

Projected Enrollment Numbers for 2020-21

. 8	Expected LOI	Initial Apps	Classes 19-20	Classes 20-21	Offer	Total	Class Avg	Wait List
K	0	100	5	5	120	120	24	-20
1st	119	12	5	5		120	24.0	11
2nd	110	10	5	5	10	120	24.0 .	0
3rd	105	б	4	5	15	120	24	-9
4th	100	7	4	5	25	125	25.0	-18
5th	84	7	4	4	41	125	31.3	-34
6th	97	7	4	4	3	100	25	4
7th	92	4	3	4	8	100	25	-4
8th	63	1	2	3	18	81	27	-17
9th	53	3	2	2	3	56	28	0
lOth	59	4	2	2	0	59	29.5	4
lltlt	27	1	2	2	0	27	13.5	1
12th	34	1	1	2	0	34	17	1

163 43 48 **244** 1187

• Current Enrollment

 Currently, we have 952 students enrolled. We have had 11 students withdraw at the semester break. Withdrawal numbers and reasons for withdrawals are available for your review. We did enroll one 11th grader at the semester break.

Enrollment as of 116120:

Grade	Students
Kindergarten	119
First	106
Second	104
Third	99
Fourth	80
Fifth	95
Sixth	88
Seventh	62
Eighth	53
Ninth	53
Tenth	32
Eleventh	33
Twelfth	28
Totals	952

• Enrollment at 20th day

o As of the 20th day of school, we had 988 students enrolled.

Reports from Committees (as necessary)

Finance- Operations & Personnel Debbie Clary, Chair

Facility Wes Westmoreland, Chair

Curriculum Pauline Cahill, Chair

Board Development, Nominating, Bylaws and Legal Affairs Committee

Community Relations/Marketing/Grievance Debbie Clary, Chair

Enrollment Application/Lottery Betsy Harnage, chair

Safety and Security Committee Sara Tongel, Chair

Parent Liaison Bobby Dearmin – updated the Board on several sports programs and equipment needs.

PCAEF Report Betsy Harnage, Vice Chair

Board Training *Debbie Clary – The Board Workshop will be the same day as the Board meeting.*

New Business – Betsy Harnage advised the Robotics Team is requesting their own social media page/YouTube Channel to post their competitions. There was Board discussion.

Old Business

Adjournment Dr. Becky Sain made a motion to adjourn and Jayson Philbeck seconded. Meeting was adjourned.